



# SPONSORSHIP, ADVERTISING AND EXHIBITION BOOKING FORM

ASEG 2012, Brisbane Convention & Exhibition Centre  
26–29 February 2012

Sales Contact: Kirsty O'Brien

Sponsorship & Exhibitions  
Senior Account Manager

T +61 2 9265 0700  
F +61 2 9267 5443  
E kobrien@arinex.com.au  
W www.aseg2012.com.au

ASEG 2012 Conference  
and Exhibition  
c/o **arinex** pty limited  
Level 10, 51 Druitt Street  
Sydney NSW 2000 Australia

A. SPONSORSHIP PACKAGE(S) REQUESTED	COST A\$
1.	
2.	

## B. EXHIBITION BOOTH REQUEST Please reserve the following booth type (tick appropriate box):

3m x 3m (9m <sup>2</sup> ) single booth	Raw Space	Space & Standard Shell Package	Space & Deluxe Package
	<input type="radio"/> A\$3,550 (incl. GST)	<input type="radio"/> A\$3,950 (incl. GST)	<input type="radio"/> A\$4,250 (incl. GST)

Number of 3m x 3m (9m<sup>2</sup>) blocks required: \_\_\_\_\_  We will install a custom stand  We require stand design assistance

Booth Position/Number (refer to floor plan)

1st choice:	2nd choice:	3rd choice:	COST A\$:
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Please indicate companies you do not wish to be placed near:

<b>AMOUNT PAYABLE A &amp; B</b>	A\$
50% deposit payable 30 days from date of invoice ( <b>Balance due: 1 November 2011</b> (incl GST))	A\$

PLEASE ENSURE YOU SIGN THE TERMS AND CONDITIONS ON THE FOLLOWING PAGE & RETURN TO THE CONFERENCE MANAGERS WITH YOUR BOOKING FORM

Organisation name (for marketing purposes):		
Organisation name (for invoicing purposes):		
Address:		
City:	State:	Post Code:
Country:	Website:	
Booking authorised by:	Signature:	Date:
Sponsor/Exhibition Contact Name:		
Position:	Email:	
Tel:	Mob:	

## PAYMENT DETAILS (please tick)

We wish to pay via cheque. Note cheques must be made payable to: **arinex** pty limited on behalf of ASEG 2012 Conference, and should be forwarded to the Conference Managers at the above address.

We wish to pay via EFT

Bank Account:	<b>arinex</b> Pty Limited	Bank:	National Australia Bank	BSB:	082 001	Account No:	04 503 0393
Swift Code:	(for international transfers) NATA AU 3302S						

We wish to pay via credit card (tick card type)

<input type="checkbox"/> MasterCard	<input type="checkbox"/> VISA	<input type="checkbox"/> AMEX	Amount to debit: A\$
Credit Card Number:			Expiry Date:
Name on Card:			Cardholder Signature:

All credit card transactions will attract a 2.5% credit card processing fee. This fee will be applied to the total amount payable.

## SPONSORSHIP BOOKING TERMS & CONDITIONS

1. The Australian Goods and Services Tax (GST) at 10% is applicable to all goods and services offered by the Conference Managers and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The Conference Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Sponsorship will be allocated only upon receipt of a signed Booking Form. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **1 November 2011**. Applications received after **1 November 2011** must include full payment.
3. **All monies are payable in Australian dollars.** Cheques should be made payable to **arinex pty limited on behalf of ASEG 2012** and must be drawn on an Australian bank.
4. All monies due and payable must be received (and cheques cleared) by the Conference Managers prior to the event. No organisation will be listed as a Sponsor in any official Conference material until full payment and a booking form have been received by the Conference Managers.
5. **CANCELLATION POLICY:** In the event of cancellation, a service fee of 50% of total fees applies for cancellations prior to **1 August 2011**. No refunds will be made for cancellations after this date. After Sponsorship has been confirmed and accepted, a reduction in Sponsorship is considered a cancellation and will be governed by the above cancellation policy.
6. No Sponsor shall assign, sublet or apportion the whole or any part of their Sponsorship package except upon prior written consent of the Conference Managers.
7. Sponsorship monies will facilitate towards the successful planning and promotion of the Conference in addition to subsidising the cost of management, communication, Invited Speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the Conference.
8. Sponsorship entitlements including organisation logo on the Conference website and other marketing material will be delivered upon receipt of the required deposit payment.
9. Privacy Statement – YES I consent to my details being shared with suppliers and contractors of the event to assist with my participation, being included in participant lists and for the information distribution in respect to other relevant events organised by **arinex pty limited**.

**NO**, I do not consent.

Yes I have read and agree to the conditions of sale above.

**Authorised by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## EXHIBITION BOOKING TERMS & CONDITIONS

1. The Australian Goods and Services Tax (GST) at 10% is applicable to all goods and services offered by the Conference Managers and all prices in this document are inclusive of the GST. GST is calculated at the date of publication of this document. The Conference Managers reserve the right to vary the quoted prices in accordance with any movements in the legislated rate of the GST.
2. Exhibition space/ booths will be allocated only on receipt of signed Booking Forms. A letter of confirmation will be provided to confirm the booking, together with a tax invoice for the required 50% deposit. The deposit is payable 30 days from the date of the tax invoice. The balance is due and payable by **1 November 2011**. Applications received after 1 November 2011 must include full payment.
3. **All monies are payable in Australian dollars.** Cheques should be made payable to **arinex pty limited on behalf of the 22nd International Geophysical Conference & Exhibition 2012** and must be drawn on an Australian bank.
4. All monies due and payable must be received (and cheques cleared) by the Conference Managers prior to the event. No Exhibitor will be allowed to begin move-in operations or be listed as an Exhibitor in the on-site publications until full payment and a booking form have been received by the Conference Managers.
5. Public and Product Liability insurance to a minimum of A\$10 million must be taken out by each Exhibitor at their own expense. A copy of the organisation's public and product liability certificate must be submitted to the Conference Managers at the time of submitting their booking form or by no later than **1 November 2011**.
6. **CANCELLATION POLICY:** In the event of cancellation, a service fee of A\$1,000.00 applies per 9 square metre space or shell scheme stand booking to cancellations on or before **1 August 2011**. No refunds will be made for cancellations after this date. After space has been confirmed and accepted, a reduction in space is considered a cancellation and will be governed by the above cancellation policy. Reduction in space can result in relocation of exhibit space at the discretion of the Conference Managers. Any space/ booth not claimed and occupied before 0900 on **Monday 27 February 2012** will be reassigned without refund.
7. The Conference Managers reserve the right to rearrange the floor plan and/ or relocate any exhibit without notice. The Conference Managers will not discount or refund for any facilities not used or required.
8. If it is intended to utilise a custom built stand, the Conference Managers must be advised and such advice must include full details and stand dimensions. This information must be received by no later than **1 November 2011**. All display construction requires the approval of the Conference Managers. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.
9. No Exhibitor shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the Conference Managers.
10. Privacy Statement – YES I consent to my details being shared with suppliers and contractors of the event to assist with my participation, being included in participant lists and for the information distribution in respect to other relevant events organised by **arinex pty limited**.

**NO**, I do not consent.

Yes I have read and agree to the conditions of sale above.

**Authorised by:** \_\_\_\_\_

**Date:** \_\_\_\_\_